



AMERICAN INSTITUTE
OF SAFETY PROFESSIONALS

● PROFESSIONAL COURSE



COURSE CODE • 2012

EFFECTIVE OCCUPATIONAL SAFETY & HEALTH COMMITTEE MEETINGS

Turn safety committee meetings into focused sessions that produce real, measurable improvement.

8

Modules in one course

8

Contact hours

70%

Pass mark, final online exam

COURSE OVERVIEW

A professional course that prepares participants to lead purposeful safety committee meetings that improve workplace safety.

Safety committees are where risks are identified, solutions developed and culture reinforced. The course covers the purpose of occupational safety and health committees, establishing the committee structure, and planning and conducting meetings that stay focused and end in clear, owned actions.

Participants also apply hazard identification and risk assessment in committee work, develop and implement safety policies, support training and education, promote employee involvement and evaluate the program over time. Graduates are equipped to make every meeting count.

CORE COMPETENCIES

 Understand committees Purpose, scope and value	 Structure the committee Membership, roles and charter
 Run effective meetings Agendas, facilitation and action tracking	 Assess hazards together Hazard identification and risk assessment
 Shape policy Develop and implement safety policies	 Engage & improve Involvement, communication and evaluation

WHO IT'S FOR

Committee members

Committee chairs

Safety coordinators

Supervisors

Employee representatives

Ideal for anyone who sits on, chairs or supports a workplace safety committee.

AT A GLANCE

8

Modules

8

Contact hours

70%

Pass mark

PROGRAM OUTCOMES

Strengthens

committee effectiveness

Engages

the workforce

Accelerates

corrective action

Builds

safety culture

WHAT YOU'LL LEARN

Eight focused modules build practical, job-ready knowledge you can apply in the workplace immediately.

8

Modules

8

Contact hours

70%

Pass mark

#	MODULE TITLE
01	Introduction to Occupational Safety and Health Committees
02	Establishing the Committee Structure
03	Planning and Conducting Effective Meetings
04	Hazard Identification and Risk Assessment
05	Developing and Implementing Safety Policies
06	Training and Education Initiatives
07	Promoting Employee Involvement and Communication
08	Continuous Improvement and Program Evaluation

INSTRUCTIONAL DESIGN

Structured eLearning with clear explanations, visual illustrations and scenario-based examples, supported by official reference books you keep after completion.



Online eLearning

Delivered through the AISP Student Dashboard (LMS)



8 Hours

Contact hours



Self-Paced

Study at your own pace with official reference books, downloadable from the Student Dashboard and yours to keep



Lifetime Access

Your course materials remain available in your Student Dashboard after completion

 **Language:** All course materials, reference books and examinations are delivered in English, Spanish, German and Arabic. Reference books are provided as downloadable PDFs.

FINAL EXAMINATION

1

Score 70% or higher

Complete a timed, open-reference online examination taken through the Student Dashboard, drawn from a structured question bank.

2

Retake if needed

If you do not pass first time, further attempts are available. A short review period applies between attempts so you can revisit the course material.

3

Earn your certificate

A passing score confirms your eligibility for the Certificate of Completion. Once passed, the exam cannot be retaken to improve the score.

1
MONTH

RECOMMENDED COMPLETION

Most learners complete this course within one month, studying at their own pace through the Student Dashboard.



WHAT YOU RECEIVE

Sample documents shown ·
personal details redacted



Certificate of Completion

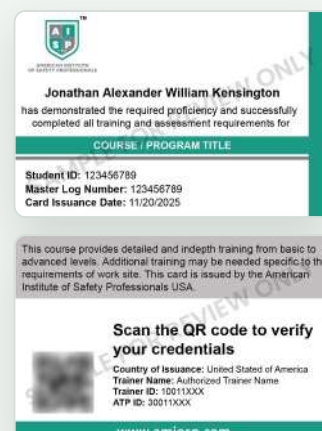
Issued as a digital certificate (PDF) with QR verification. If you select the Hardbound Certificate, a printed copy is also posted to you.



INCLUDED with every
Certificate of Completion

Official Student Transcript

Records your course, training hours and result.



Wallet Card

Portable proof of your credential on site, verifiable by QR code.

All three are issued by American Institute of Safety Professionals LLC, USA and can be verified by any employer at amiosp.com/student-verifications

COURSE FEES

Two certificate options

Digital Certificate

Issued as a PDF, with QR verification

Refer to website for prices →

Hardbound Certificate

Printed and posted to you, and includes the digital certificate

Refer to website for prices →

Shipping and handling for the hardbound option is not included in the course fee. It is calculated according to the delivery address and invoiced separately once the certificate is ready to dispatch.

Payment assistance
accounts@amiosp.com

THE AISP ADVANTAGE WHY CHOOSE US?



Employer-verifiable worldwide

Every credential carries a unique Master Log Number and QR code, verifiable online by any employer



Fast-track online learning

Tailored for busy professionals



Industry-relevant content

Aligned with current safety standards



Expert-developed curriculum

Written by instructors with hands-on field experience



Trusted by employers

Used by safety professionals across industries internationally

YOUR CAREER IN NUMBERS

This course builds a specific competency within occupational safety practice. The figures below show United States earnings for occupational health and safety specialists, the profession this competency supports. They are published labor market data for that occupation, not an indication of earnings following this course.

\$93,860

Mean annual wage

\$90,150

Median annual wage

140,610

Employed nationwide



PAY IN THE LARGEST EMPLOYING SECTORS

Manufacturing	\$95,270
Construction	\$95,860
Government	\$90,530
Professional & technical services	\$94,940
Transportation and warehousing	\$83,440



TOP-PAYING INDUSTRIES

Oil and gas extraction	\$120,700
Scientific R&D services	\$118,800
Aerospace products mfg.	\$118,560
Electric power generation & distribution	\$117,990
Chemical manufacturing*	\$106,400

* Chemical manufacturing: NAICS 3251, 3252, 3253 and 3259 only.



HOURLY WAGE RANGE

10th percentile	\$26.44
25th percentile	\$33.44
Median	\$43.34
75th percentile	\$53.70
90th percentile	\$64.88



INDUSTRIES WITH THE MOST JOBS

Local government	9,560
Management & technical consulting	8,400
Federal government	7,410
Nonresidential building construction	7,050
State government	6,490

Source: U.S. Bureau of Labor Statistics, Occupational Employment and Wage Statistics, May 2025 (SOC 19-5011). United States only; excludes self-employed workers. Earnings vary by experience, location and employer; no salary is guaranteed.

FREQUENTLY ASKED QUESTIONS

Quick answers about the course, the final exam and your certificate.



STILL HAVE QUESTIONS?

GENERAL
info@amiosp.com

PAYMENTS
accounts@amiosp.com

CALL
+1 (689) 286-3561



ABOUT THE COURSE

Q01

Who is this course for?

Committee members and chairs, safety coordinators, supervisors and employee representatives.

Q02

How is the course delivered?

Online through the AISP Student Dashboard (LMS), with official reference books to download and keep, and lifetime access to your course materials.

Q03

How long does it take?

A minimum of 8 contact hours. The course is self-paced, and most learners finish within one month.



EXAM & RESULTS

Q04

What score do I need to pass?

A minimum of 70% on a timed, open-reference online examination taken through the Student Dashboard.

Q05

When will I receive my results?

Immediately, by email to your registered address.

Q06

What if I don't pass first time?

Further attempts are available. A short review period applies between attempts so you can revisit the course material.



CERTIFICATION & FEES

Q07

What do I receive?

A Certificate of Completion, an official Student Transcript and a wallet card, all with QR verification. The Hardbound Certificate includes a printed copy posted to you in addition to the digital certificate.

Q08

Can employers verify my certificate?

Yes. Every certificate carries a unique Master Log Number and QR code, and can be verified at amiosp.com/student-verifications

Q09

How much does it cost?

Prices for the Digital and Hardbound Certificate are on the [course page](#). Hardbound shipping is calculated by delivery address and invoiced separately.



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ENROLL TODAY

READY TO BEGIN?

Advance your safety career with confidence. Enroll in the Effective Occupational Safety and Health Committee Meetings course and build skills you can apply on the job immediately.

ENROLL AT [AMIOSP.COM](https://www.amiosp.com) →

CONTACT US

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